To help you collaborate with your team offline, please use the form below. When your submission is ready, submit via the [online entry form](https://www.go2ppo.com/pmo-awards/).

|  |  |
| --- | --- |
| PMO Awards Questionnaire | |
| Organisation & PMO | |
| Organisation Name |  |
| PMO Name |  |
| PMO Leader’s First & Last Name  (If different to entrant) |  |
| PMO Background & Journey |  |
| PMO Type  (Project Office / Centre of Excellence etc.) |  |
| PMO Years of Existence |  |
| People in the PMO |  |
| Value Creation |  |
| How does your PMO Provide Value to your Organisation? |  |
| Executive First and Last Name (not part of the PMO) |  |
| Statement from Executive on why the PMO is valuable |  |

CRITERIA

|  |  |  |
| --- | --- | --- |
| Criteria | Description | Weight |
| **PMO’s Journey** | This criterion evaluates the PMO’s journey, evaluating its strategy, consistency, adaptability, leadership, and the path that made the PMO become what it is today. | 20% |
| **Client Service** | This criterion evaluates the set of services/functions the PMO provides to its clients and stakeholders, how appropriate they are to the presented scenario, and how the mix of services addresses the organisation's results expectations. | 15% |
| **Best Practices** | This criterion evaluates how the PMO is delivering its services/functions, the methods and techniques that are being provided, their alignment with best practices, and how the PMO continually improves its services. | 15% |
| **Innovation** | This criterion evaluates how the PMO used innovation to deal with challenges encountered throughout its journey, and what innovations were delivered to the organisation, generating effective results. | 10% |
| **Community** | This criterion evaluates how the PMO actively works to create an engaged project management community within the organisation, evolving the organisation's culture, and encouraging people to share experiences and lessons learned. | 10% |
| **Value Generation** | This criterion evaluates the benefits and results delivered by the PMO to its customers, stakeholders, and the organisation. It also evaluates how the evolution of the promoted project culture and organisational maturity. Finally, it evaluates how the PMO acts to engage the organisation’s senior management and improve it’s the sponsorship. | 30% |
|  | **TOTAL** | **100%** |